

## Charter School Board Building Official Contact Information

In accordance with State Board of Education Rule 277-471-3(A)(2),

*(2) Charter school boards shall be accountable to the State Charter School Board and the Board to ensure that all charter school permanent or temporary construction, renovation, and inspection is conducted in accordance with the Code. Each local charter school board shall appoint a local charter school board building officer who has direct operational responsibility for construction, renovation, and inspection of the charter school. The local charter school board building officer shall report regularly to the local charter school board.*

*(a) The local charter school board shall provide the name of this officer in writing to the Superintendent.*

*(b) The local charter school board shall promptly notify the Superintendent in writing of any changes of this individual.*

Please fill out this form and send it to Jenefer Youngfield, School Construction Inspection Specialist, with the USOE. It can be faxed to her at 801-538-7729, scanned and emailed to her at [jenefer.youngfield@schools.utah.gov](mailto:jenefer.youngfield@schools.utah.gov), or sent by US Mail to:

Jenefer Youngfield, School Construction Inspection Specialist  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200

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Charter School: \_\_\_\_\_

Charter School Board Building Officer's Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Charter School Board Chair's approval:

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Signature

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Printed Name